

Pre-Bid Minutes of the Meeting held on 08.05.2026

Query #	Queries	IIMB's Response
1.	We request that post release of the Pre-bid Queries response –Vendors be given 7-10 working days to work on the Tender documents –hence to please extend the submission date accordingly in case of a delay in release of the Pre-bid queries Response	Corrigendum has been issued for the extension of bid submission date.
2.	Please confirm that there is no Tender fees? We request to please allow bidders to submit a Bid Declaration form instead of the EMD amount	No Tender fees. However EMD is required as per the Tender.
3.	We assume that the Per Candidate rate quoted would be Per Scheduled candidate per session, per stage Admit card issued – pl confirm We assume that the Rate quoted will be without Covid Precautions - this would be chargeable extra if incurred We assume that GST would be quoted extra as this is a multi year contract - any hike in the rate would be accordingly borne by the client	Per candidate rate quoted would be based on the actual number of admit card issued. Quoted rate will be without Covid precaution The BoQ is excluding GST
4.	As per the Tender pl confirm only 60-75 questions X 2 have to be developed ? For all 3 years ? Hence vendors needs to know the total quantity as a fixed lumpsum rate is to be quote in the BOQ Pl confirm questions to be developed only in English or also translated to Hindi or any other regional language	The Additional Service for Item Bank Development may or may not be availed by IIMB. The Additional Service is for per item(question) and is not a lumpsum amount. Questions to be developed in English Only.
5.	Request to confirm if finger bio-metric and photo will also suffice the requirement	IRIS & photo capturing of the candidate is mandatory for registration
6.	Kindly confirm that the CBAT is going to be self scheduled based or will be conducted on a specific date declared in advance	Please refer to page 4 of the Tender document. However, for the year 2026 the exam will be conducted on 15th November.

7.	Kindly confirm that registration for CBAT will be open round then year for specific long duration or for a specific short duration where in all candidates exam will be conducted on pre-decided date after closure of registration	The registration window will not be open round the year. The same may be opened for approximately for 3 months and closes within specified duration from the exam date.
8.	Kindly confirm that document manual scrutiny is in scope of vendor, whether it needs to be done for all candidates or only selected candidates	The document scrutiny for the specified category required which may be based on automated verification. Manual verification for the selected candidates will be made by IIMB.
9.	Request CLIENT to consider the following: If the dispute between the parties does not resolve mutually, the same shall be submitted to Sole Arbitrator appointed mutually by the parties and the proceedings shall be conducted as per Arbitration and Conciliation Act, 1996. The Arbitration shall take place in Mumbai, India.	The tender clause remains unchanged
10.	Request CLIENT to consider the following: This Contract shall be governed and construed in accordance with the Indian Laws and subject to the exclusive jurisdiction of competent courts at Mumbai, India.	The tender clause remains unchanged
11.	Please confirm the following: I. We assume that the criteria will be provided by the client to the bidder before the development of the registration portal is initiated. II. Please confirm whether the payment gateway will be arranged by the bidder or provided by the client. III. Please provide a city-wise breakup of applications and document uploads as per the requirements.	I - criteria will be provided by IIMB II - Application fee payment link will be shared by IIMB III - This depends on the actual number of applications submitted
12.	Please confirm the following: i. Whether the criteria for the registration portal, along with the required validations, will be provided by the client to the bidder. ii. Whether the payment gateway will be arranged by the bidder or provided by the client. iii. Please provide historic data with a city-wise bifurcation of similar examinations conducted by the institute in the past. iv. We request confirmation on whether the examination will be conducted in a single phase or in multiple phases over the year.	I - criteria for registration of students will be provided by IIMB II - Payment gateway will be provided by IIMB III - Last year the test was conducted across 27 cities and the total number of candidates were 12,000 IV - This depends on the volume of application over the year

13.	<p>Please confirm the below:</p> <p>I. The list of cities and their corresponding volumes should be provided prior to the development of the registration portal.</p> <p>II. We assume that the examination will be conducted in multiple phases and multiple shifts throughout the year.</p>	<p>I. The detailed list of the cities and student volume in the said cities for the year 2025 – is in the corrigendum, However, it is expected that the number of students may increase and additional cities may also be required.</p> <p>II. NO, This is a single day exam in a year</p>
14.	<p>Kindly confirm the following points:</p> <p>i. Please confirm whether the mode of communication will be limited to English and Hindi only.</p> <p>ii. The helpdesk will be set up at our Head Office (HO) in Mumbai, and the helpdesk number will start with the 022 code.</p> <p>iii. The helpdesk timings will be from 9:00 AM to 6:00 PM, Monday to Saturday, excluding Sundays and government holidays.</p>	<p>I - YES</p> <p>II - The helpdesk may be established at any location; however, the contact number must be published on the selected bidder's website.</p> <p>III - YES</p>
15.	<p>Please provide the current list of cities where the Computer-Based Admission Test is planned, along with any tentative additions based on the expected candidate volume</p>	<p>Last year the test was conducted across 27 cities.</p> <p>The detailed list of the cities and student volume in the said cities for the year 2025 – is in the corrigendum.</p> <p>However, it is expected that the number of students may increase and additional cities may also be required.</p>
16.	<p>We propose that the candidates' scorecards be hosted on the registration portal, as we have the necessary provision to host them.</p>	<p>YES</p>
17.	<p>The examination data, excluding CCTV footage, will be retained until the contract period expires and will be purged thereafter, post handover of all relevant data to the client and confirming the same with the client .</p> <p>The CCTV footage will be handed over after the examination as per mutually agreed timelines and will be retained for a period of six months. It will be purged thereafter, subject to approval from the client.</p>	<p>The CCTV footage and all other relevant hard-copy documents must be sent to IIMB immediately after the test day.</p>
18.	<p>Kindly clarify whether the bidder is required to develop a new application portal or integrate with any existing IIMB system.</p>	<p>The selected agency is required to develop application form in their portal with consultation and approval of IIMB</p>

19.	Kindly specify expected call volume, languages to be supported, and whether 24x7 support is required.	<p>Call volume – likely to be moderate</p> <p>Languages to be supported - English & Hindi</p> <p>24x7 support is not required. Support is required from 9AM to 6 PM , Monday to Saturday</p>
20.	Kindly confirm whether any specific format/template for Admit Cards will be provided by IIMB.	The Same will be provided to the successful bidder
21.	Kindly clarify expected number of questions to be developed and ownership rights post contract.	Please refer to the tender document - Copyright and Control
22.	Kindly specify expected number of items per subject and difficulty distribution.	Please refer to the tender document- Item Bank Development
23.	Request to authority to kindly give us relaxation in this point and read as successfully executed at least Five similar assignments of conducting computer-based tests in the last three years, at least one order had minimum of 25,000 candidates in a single order in India, out of which at least one test must have been conducted post 31 March 2025	Eligibility Criterion remains unchanged
24.	Kindly confirm whether secure cloud infrastructure AWS//MeitY empaneled cloud) with DR setup in India is acceptable. And accept hired DC as well.	The bidder must have a data centre with disaster recovery infrastructure located in India.

25.	<p>Structural Concern: Single-Agency Model for Examination and Security: Suggest that IIMB consider appointing a separate, independent agency specifically for Security Ancillary Services (biometric authentication, CCTV surveillance, candidate frisking, secure communication, and fraud deterrence), structurally distinct from the agency managing examination software, test development, and candidate management</p>	This cannot be considered, The IIMB tender document remains unchanged.
26.	<p>Nature of Organization : We, the All India Management Association (AIMA), established in 1960 under the Societies Registration Act XXI of 1860 are not-for-profit organization and pioneer in testing services since 1988, certified with CMMI SVC/3, ISO 9001:2015, and ISO 27001:2022. As a registered Society with extensive experience in conducting examinations for Government and PSU clients, we request inclusion of registered Societies as eligible bidders.</p>	The Nature of organization is modified to include Establishments registered under the Societies Registration Act.
27.	<p>We request you to change as under: The bidder's annual turnover in each of the previous three financial years (2022- 23, 2023 24 and 2024- 25) ₹ 5 crores should be from conducting Computer Based Tests only. This turnover should be that of the bidder alone and not of the group that the bidder belongs.</p>	Eligibility Criterion remains unchanged.
28.	<p>We request you to change as under: The bidder should have successfully executed at least three similar assignments of conducting computer-based tests in the last three years for a minimum of 10,000 candidates in a single day at multiple cities and multiple test centres in India. Or The bidder should have successfully executed at least five similar assignments of conducting computer-based tests in the last three years for a minimum of 8,000 candidates in a single day at multiple cities and multiple test centres in India, out of which at least one test must have been conducted post 31 March 2025.</p>	Eligibility Criterion remains unchanged.

29.	<p>This criterion will significantly restrict quality participation, as very few agencies have their own CBT test centers. Even if the agencies that have their own test centers cannot provide any confirmation or surety regarding their availability, since test centers operate strictly on a first-come, first-served basis. Hence, inclusion of this criterion does not support or facilitate the conduct of examinations but rather limits broader quality participation. We therefore request you to kindly remove this clause. Instead of this you can ask for the test center details along with capacity for your information.</p>	<p>Eligibility Criterion remains unchanged.</p>
30.	<p>Providing Call Center support :We request you share some more details about this requirement to understand the expectation from the agency. Also request you to share the duration of this requirement.</p>	<p>The bidder is required to submit their proposal as per the scope of work and the eligibility criteria of the tender . Please refer the Tender document.</p>
31.	<p>We request you to kindly confirm whether IRIS-based biometric authentication is required, or if capturing photograph and thumb impression will suffice.</p>	<p>IRIS & photo capturing of the candidate is mandatory for registration</p>
32.	<p>Post-test analysis and stage-wise reporting of key performance metrics: We request you to kindly share some more details regarding this requirement to enable better understanding of the scope and expectations from the agency.</p>	<p>The bidder is required to submit their proposal as per the scope of work and the eligibility criteria of the tender . Please refer the Tender document.</p>
33.	<p>Certifications and Compliance : We understand that there is no need to have all the certifications mentioned in the clause. Pls confirm.</p>	<p>The tender clause remains unchanged. Please refer the tender document for more clarity.</p>

34.	<p>Staffing Plan and Key Personnel : It may not be viable to submit detailed resumes of the key personnel proposed for the project. The relevant information can be furnished upon award of the contract.</p> <p>In view of the above, we request you to kindly consider removing this clause.</p>	The tender clause remains unchanged.
35.	<p>Item Development & BOQ : For better planning & cost estimation we request you to share some more information for the below:</p> <ul style="list-style-type: none"> • Total number of question • Structure of the question paper <p>Number of questions for each section</p>	The bidder is required to utilize the information that is provided in the tender document
36.	<p>Registration of SC/ST and Persons with Disabilities (PwD) Candidates: We request you to kindly elaborate on the requirement pertaining to the verification of category certificates. Generally, we undertake system-based scrutiny to verify whether the candidate has uploaded the required documents or not. We request you to kindly confirm if this is the expected scope from the agency under this requirement.</p>	The bidder is required to submit their proposal as per the scope of work and the eligibility criteria of the tender . Please refer the Tender document.
37.	<p>Test Center Search and Selection : As a standard practice to uphold the integrity of the examination process, candidates are typically provided with the option to select their preferred city only.</p> <p>We request your guidance on this matter so that an appropriate decision can be taken accordingly.</p>	The bidder should be able to assign a test centre based on the candidate's choice of city.
38.	<p>Integration of Tutorial / Test Preparation Material : We understand that this requirement entails providing instructions & online mock test to enable candidates to become familiar with the CBT platform. Pls confirm.</p>	Yes, online mock test before the day of the exam and should be intimated to the candidate well in advance.
39.	<p>Test Venues & Physical Layout and Standardization: We request you to kindly provide the city-wise candidate volumes, as this will help us in project planning and in preparing competitive commercial proposal.</p>	Last year the test was conducted across 27 cities and the total number of candidates were 12,000. The number of candidates will depend on the volume of applications.

40.	<p>The BOQ format given in the tender document asked for the rates on yearly basis. We wants to understand how will the financial evaluation will take place or worked out when there are different rates on yearly basis.</p>	<p>The financial evaluation entails the total price quoted by the bidder for all the 3 years.</p> <p>Evaluation as per the tender will be on QCBS , also refer clause 13.5 of the tender document</p>
41.	<p>We respectfully request that sufficient time of 15 days to be granted for the preparation and submission of bids following the release of any clarification responses or corrigendum.</p>	<p>Corrigendum has been issued for the extension of bid submission date.</p>
42.	<p>SC/ST, PWD candidates certificate verification would be required to be conducted by the IIMB.</p> <p>Selecting eligible/ ineligible candidates would be the institute's responsibility due to the manual and subjective nature of the task.</p> <p>The Bidder can build validations in the application form fields as instructed by the IIMB</p>	<p>Selection of eligible and ineligible candidates would be the IIMB's responsibility.</p>
43.	<p>Unique ticket ID number will be generated for each logged ticket which will also be categorized by issue, however please note that there is no severity-based routing. The tickets are addressed on First come First serve basis within a defined timeframe.</p>	<p>The bidder is required to submit their proposal as per the scope of work and the eligibility criteria of the tender . Please refer to the Tender document.</p>
44.	<p>Channel Management :Requesting clarity on the requirement of mobile test centers and Paper-Pen tests including evaluation scope.</p>	<p>The same is not required hence the requirement is redacted from the tender document</p>

45.	<p>Not all centers may be PWD friendly. However, the Bidder will try to cover most of the cities with at least 1 PWD center.</p> <p>Please confirm if this is acceptable.</p>	<p>We do not require all test centers to be PwD-friendly; Each city must have at least one such test centre and all the candidates should be accommodated in the said test centre/city.</p>
46.	<p>Secure access to the official Admission Test scores for candidates can be made available on the candidate's login and Emails can be shared to inform the candidates once the scores are Live.</p>	<p>The bidder may provide as part of their Bid Proposal.</p>
47.	<p>We request IIMB to modify the point as:</p> <p>The bidder should have successfully executed at least Five similar assignments of conducting computer-based tests in the last three years for a minimum of 25,000 candidates in a single day at multiple cities and multiple test centres in India, out of which at least one test must have been conducted post 31 March 2025.</p> <p>Documents supporting the Experience such as work order/work completion .</p> <p><i>** Invoices are financial documents and do not contain operation data such as candidate count or multi city execution metrics. As the criteria focuses on large scale test delivery.</i></p> <p>**</p>	<p>The bidder is required to submit either Work orders with completion certificate or work orders with invoices showing all the details as per the eligibility criteria.</p>
48.	<p>The bidder should have minimum 100 fully functional Test Centres for conduct of Computer Based tests. To submit duly authenticated documentary proof for this.</p> <p>We understand that Self-declaration along with list of centers and cities will be acceptable for this criteria.</p>	<p>The declaration by the bidder must contain details of the cities, centres/centre codes with approximate number of computer nodes available.</p>

49.	<p>We request IIMB to modify the point as: The bidder must have own data center infrastructure with disaster recovery infrastructure located in India.</p>	<p>The bidder must have a data centre with disaster recovery infrastructure located in India. The bidder is required to submit duly authenticated documentary proof for this.</p>
50.	<p>We request IIMB to modify the point as: The bidding firm should be neither blacklisted by any Government Dept., as on bid submission date.</p>	<p>Eligibility criterion and Annexure III have been modified.</p>
51.	<p>We Request IIMB to extend bid submission timeline by 7 working days post pre bid clarifications.</p>	<p>Corrigendum has been issued for the extension of bid submission date.</p>
52.	<p>Any Examination Conducting Agency will have MoUs with multiple examination centres and based on the examination schedule and operational requirements, the required centres will be booked accordingly. Due to the large volume and file size of the MoUs, it is not feasible to submit MoUs of all examination centres along with the tender documents. However, authenticated documentary proof can be submitted upon issuance of the Award of Contract/Work Order. In view of the above, we request you to kindly modify the clause and consider bidders who have successfully conducted Computer Based Tests (CBT) in more than 100 examination centres in the past.</p>	<p>The tender clause stands in bidders having minimum 100 fully functional Test Centres for conducting of Computer Based tests.</p> <p>The declaration by the bidder must contain details of the cities, centres/centre codes with approximate number of computer nodes available.</p> <p>IIMB at its discretion will verify the above.</p>

12.05.2026

Corrigendum

1. Date Corrigendum:

Sl.no	Particulars	Existing Date	Amended Date
1	Bid submission Close Date & Time	21.05.2026 1230Hrs	25.05.2026 1630Hrs
2	Bid Opening Date	22.05.2026 1230Hrs	26.05.2026 1630Hrs

Sd/-

Sr. Manager (Tendering and Contracts)

2. Eligibility Criteria:

Sl.no	Clause No.	Existing Clause	Amended Clause
1.	4a.	<p>Nature of Organization should be registered under applicable acts in India.</p> <p>Supporting Document. Copies of company establishment/ company license.</p>	<p>Nature of Organization should be registered under applicable acts in India.</p> <p>Supporting Document. Copies of company establishment or company license or Establishments registered under the Societies Registration Act.</p>
2.	4d.	<p>The bidder should have successfully executed at least Five similar assignments of conducting computer based tests in the last three years for a minimum of 25,000 candidates in a single day at multiple cities and multiple test centres in India, out of which at least one test must have been conducted post 31 March 2025.</p> <p>Supporting Document. Documents supporting the Experience such as work order, work completion and invoices to be submitted.</p>	<p>The bidder should have successfully executed at least Five similar assignments of conducting computer based tests in the last three years for a minimum of 25,000 candidates in a single day at multiple cities and multiple test centres in India, out of which at least one test must have been conducted post 31 March 2025.</p> <p>Supporting Document. The bidder is required to submit either Work orders with completion certificate or work orders with invoices.</p>
3.	4e.	<p>The bidder should have minimum 100 fully functional Test Centres for conduct of Computer Based tests.</p> <p>Supporting Document. To submit duly authenticated documentary proof for this.</p>	<p>The bidder should have minimum 100 fully functional Test Centres for conduct of Computer Based tests.</p> <p>Supporting Document. The declaration by the bidder must contain details of the cities, centres/centre codes</p>

			with approximate number of nodes available.
4.	4k.	<p>The bidding firm should be neither blacklisted by any Government Dept., nor is any criminal case registered / pending against the firm or its owner / partners anywhere in India.</p> <p>Supporting Document. A duly completed certificate to this effect is to be submitted as per Annexure-III.</p>	<p>The bidding firm should not be blacklisted by any Government Dept. as on bid submission date.</p> <p>Supporting Document. A duly completed certificate to this effect is to be submitted as per Amended Annexure-III.</p>

Additional Information:

Any issues related to contractual terms and conditions will be discussed with the successful bidder selected through the tender process.



Amended Annexure III

**DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART
IN TENDER**

(Please submit this in your letter head along with technical bid)

To
Chief Administrative Officer
Indian Institute of Management Bangalore
Bannerghatta Road
Bangalore-560076

I / We (name of the bidder) hereby declare that the bidder / bidder
namely M/s

..... (name of the firm/company of the bidder) has not been
blacklisted or debarred in the past from taking part in Government tenders in
India .

OR

I / We (name of the bidder) hereby declare that the bidder / bidder
namely M/s (name of the bidder of the bidder) was
blacklisted or debarred by years w.e.f. To
The period has been completed on and now the bidder / bidder is
entitled to take part in Government tenders.

In case the above information is found false, I / We are fully aware that the tender
/ contract will be rejected / cancelled by the Institute.

(Signature)

(Name, designation, and seal of company)

Date:

Annexure- IX

Details on the distribution of Students taking the Admission Test in Various cities in the previous year 2025

Sl.No	CITY	No of Students
3.	Ahmedabad	403
4.	Bengaluru	2319
5.	Bhopal	152
6.	Bhubaneswar	83
7.	Chandigarh	459
8.	Chennai	555
9.	Coimbatore	246
10.	Delhi NCR	2857
11.	Guwahati	60
12.	Hyderabad	901
13.	Indore	251
14.	Jaipur	327
15.	Kochi	245
16.	Kolkata	366
17.	Kozhikode	109
18.	Lucknow	324
19.	Mangaluru	44
20.	Mumbai	849
21.	Mysuru	27
22.	Nagpur	142
23.	Patna	137
24.	Pune	465
25.	Raipur	100
26.	Roorkee	104
27.	Thiruvananthapuram	140
28.	Udaipur	44
29.	Visakhapatnam	261
TOTAL		11970