

## भारतीय प्रबंध संस्थान बेंगलूर INDIAN INSTITUTE OF MANAGEMENT BANGALORE

## Ref: IIMB/HR/RECT/2024/7

Date: 19<sup>th</sup> January 2024

About IIMB	The Indian Institute of Management Bangalore (IIMB) is a leading graduate school of management in Asia. Under the IIM Act of 2017, IIMB is an Institute of National Importance.
Industry/Service	Higher Education
Post/Job Title	Academic Associate - Management Communication Area
Job Purpose	This position is suitable for candidates with excellent academic credentials who have an interest in assisting the faculty in teaching and research in the area of Management Communication. The selected candidates will be primarily required to support the Centre for Management Communication.
Job Type	Non-Teaching
Reporting to	Chairperson - Management Communication Area
Principal Accountabilities & Responsibilities	<ul> <li>Working proficiency in MS Office, making presentations slides.</li> <li>Adhering to academic calendar schedules and ensuring uninterrupted flow of classes</li> <li>Supporting the faculty in classroom engagement, end-to-end</li> <li>Coordinating activities for Centre for Management Communication</li> <li>Contributing to Area and Centre development initiatives as and when required by the Area Chair</li> </ul>
Qualification and Personal Profile	Candidates need to have a master's degree in any social science or humanities discipline. Candidates with teaching experience at college level or industry experience in technical or business writing skills will be preferred.
Duration	Initially for a period of one year and extendable to a maximum period of three years.
Stipend	An all-inclusive monthly stipend will be in the range of Rs. 38,000/- to Rs. 44,000/- based on educational qualification and experience of the applicant.

Interested candidates may fill the application using the link: here

The closing date for applications is 05<sup>th</sup> February 2024. Candidates who are shortlisted will be intimated. It is mandatory to fill in all the fields in the application and relevant supporting documents are required to be uploaded. Incomplete applications will not be considered.