



भारतीय प्रबंध संस्थान बंगलूर
INDIAN INSTITUTE OF MANAGEMENT
BANGALORE

Ref: IIMB/HR/RECT/2022/28

Date: 07 June 2022

About IIMB	The Indian Institute of Management Bangalore (IIMB) is a leading graduate school of management in Asia. Under the IIM Act of 2017, IIMB is an Institute of National Importance.
Industry/Service	Higher Education
Post/Job Title	Associate Manager – Human Resources
Job Purpose	The incumbent shall be required to manage and execute the assigned general human resources work activities as per the requirements of the Institute, across HR operations in recruitment & talent development, compensation and benefits, performance management and digitalization initiatives in Human Resources department.
Job Type	Contractual – Non-Teaching
Reporting to	Senior Manager – Human Resources
Will also closely work with	Internal: Various departments in the Institute, Faculty, Service Providers External: Vendors, Government Agencies, MHRD, and other external Stakeholders.
No. of positions & Job Location	One Position in IIMB, Bannerghatta Road
Principal Accountabilities & Responsibilities	<ul style="list-style-type: none">• The incumbent shall handle end to end recruitment• Should have experience in handling Performance Management Systems• Should have experience in conceptualizing and implementing Learning & Development initiatives• To maintain and review manpower budgets for the Institute• Should be well versed with HR statutory compliance requirements• Should have knowledge in compensation & benefits structures• Should have experience in managing HR processes in an ERP environment• Should have experience handling out-sourced contracts• Any other work assigned from the department/institute from time to time.
Qualification and Personal Profile	<ul style="list-style-type: none">• Candidate should be a Graduate with 60% and an MBA (preferably in Human Resources) / MSW from a reputed Institute.• Candidate should have at least 10 years of relevant experience.
Other Skill and Ability Requirements	<ul style="list-style-type: none">• Excellent written and verbal communication skills; excellent interpersonal skills.• Should be self-motivated and able to work independently, with a strong sense of urgency regarding timely follow up and customer service orientation.• Working in ERP environment (preferably Oracle ERP systems), with good skills in Office Automation Systems like MS-Office etc.• Strong commitment to service and capacity to collaborate and communicate with diverse stakeholders like faculty, non-academic staff, and external stakeholders.
Compensation	Based on the experience and qualifications, compensation for selected candidates is likely to be in the range of level 7 as mapped to 7 th CPC pay scales plus other standard entitlements as per IIMB Contract Appointment Rules

Interested candidates may fill the application using the link:

<http://iimbersrv.iimb.ernet.in/prod/pfonlapp.home>

Closing date for applications is 22 June 2022. Only shortlisted candidates will be intimated.