



**भारतीय प्रबंध संस्थान बेंगलूर**  
**INDIAN INSTITUTE OF MANAGEMENT**  
**BANGALORE**

Ref: IIMB/HR/RECT/2025/53

Date:12 September 2025

<b>About IIMB</b>	The Indian Institute of Management Bangalore (IIMB) is a leading graduate school of management in Asia. Under the IIM Act of 2017, IIMB is an Institute of National Importance.
<b>Industry/Service</b>	Higher Education
<b>Post/Job Title</b>	<b>Assistant Engineer - Electrical</b>
<b>Job Purpose</b>	To support the Project Manager/Project Engineer/Senior MEP Engineer on team in the installation, testing, and maintenance of electrical systems and Equipment's
<b>Duration</b>	It is a consultant role with a fixed period of 2 years
<b>Job Location</b>	Candidate is expected to work in IIMB Jigani campus
<b>Principal Accountabilities &amp; Responsibilities</b>	<ul style="list-style-type: none"><li>• To report to Project Manager /Immediate Superior on MEP works at site.</li><li>• Overseeing and being in charge of all mechanical, plumbing, electrical work and other service works.</li><li>• Preparing status reports and regularly monitoring budgets, contractors and schedules.</li><li>• Ensuring MEP work is carried out as per approved shop drawing and within the time frame and progress of the approved construction program, in a cost and time effective manner.</li><li>• Determining the site material requirements in advance, including requirements in requisitions for procurement issued by Consultants, coordinating with the Procurement team/Project Manager/ Immediate Superior for timely placement of orders.</li><li>• Providing assistance in supplier site coordination for site handling, storage installation and commissioning.</li><li>• Verifying the accuracy of measurements for billing and approving the final billings.</li><li>• Liaisoning with local authorities for the approval of MEP service drawings and service connection.</li><li>• Ensuring that the installation, inspection and testing of all the MEP equipment, fittings and work implemented meets the specification and the consultant requirements.</li><li>• Maintaining accurate records and an electronic database of all elements of the projects.</li><li>• Ensuring daily project monitoring and regular progress reporting including identifying potential risks and constraints and developing a mitigation mechanism, supporting the Project Manager and ensuring timely addressing of project contractual deliverables.</li><li>• Coordinating with other project personnel to ensure that deadlines, procedures and other project requirements are met.</li></ul>
<b>Key Skill and Ability Requirements</b>	Knowledge of electrical systems design, construction techniques, and industry software (AutoCAD, Revit, etc.), Preparation of BOQ, Tendering, Testing of Equipment Process. safety standards.
<b>Qualification and Personal Profile</b>	<ul style="list-style-type: none"><li>• The minimum qualification required is a B.E / BTech /Diploma in Electrical Engineering.</li><li>• The candidate is expected to have a minimum experience of 6 years' handling assignments listed under principal accountability &amp; responsibilities.</li><li>• Age: Should be below 45 years.</li></ul>

Interested candidates may fill the application using the link: [here](#)

The closing date for applications is 28<sup>th</sup> September 2025. Only shortlisted candidates will be intimated. It is mandatory to fill in all fields and the following documents are required to be uploaded while submitting the application.

- 10<sup>th</sup> & 12<sup>th</sup> Marksheets.
- Diploma/Graduation – All semester wise Marksheets & Final Degree/ Graduation Certificate.
- Post - Graduation (if applicable)– All semester wise Marksheets & Final Post – Graduation Certificate.
- All experience letters.
- Recent 3 months' payslips or 3 months' income proof.
- If you have undergone any training, kindly attach the training certificates.

Applications without these documents will be treated as incomplete and will not be considered.