



भारतीय प्रबंध संस्थान बंगलूर
INDIAN INSTITUTE OF MANAGEMENT
BANGALORE

Ref: IIMB/HR/RECT/2024/24

Date: 04 April 2024

About IIMB	The Indian Institute of Management Bangalore (IIMB) is a leading graduate school of management in Asia. Under the IIM Act of 2017, IIMB is an Institute of National Importance.
Industry/Service	Higher Education
Post/Job Title	Videographer/Editor
Job Purpose	We are seeking a skilled Videographer/Editor to join our team. As a Videographer/Editor, you will play a crucial role in capturing, directing, and editing video footage to create high-quality content, including campus events, student features, and faculty videos, for various platforms. The ideal candidate will excel in understanding stakeholders' briefs, storyboarding, executing shoots, and refining footage to meet project objectives and deadlines.
Job Type	Contractual – Non-Teaching
Reporting to	Head - Communications
Will also closely work with	Internal: Faculty, Programme offices, Centres of Excellence, students. External: All stakeholders of the institute.
No. of positions & Job Location	One Position in IIM Bangalore
Principal Accountabilities & Responsibilities	<ul style="list-style-type: none">• Collaborate with stakeholders to execute creative direction from conceptualization to final production.• Utilize Adobe Premiere Pro and After Effects for video editing and design tasks, including sound synchronization, audio enhancement, titling, color correction, green screen keying, and basic 2D animations.• Compile recorded raw material into polished final products for social media.• Adhere to best practices for photography and video recording, including audio management, lighting techniques, and equipment setup.• Capture high-quality photo and video content using professional-grade equipment.• Proficiency in screen capture software and technologies.• Manage media format transitions and creation.• Archive and organize video footage and related files.
Key Skill and Ability Requirements	<ul style="list-style-type: none">• Proficient in video production, editing, and color grading.• Familiarity with motion graphics and graphic design.• Expertise in Adobe Premiere Pro, After Effects, and Photoshop.• Strong photography skills.• Experience with video equipment and cameras.• Excellent communication skills, both verbal and written.• Proactive learner capable of working independently.• Exceptional attention to detail and ability to meet tight deadlines.• Familiarity with Microsoft Word, Excel and Power Point.
Qualification and Personal Profile	<ul style="list-style-type: none">• Bachelor's degree or Diploma in Film Studies, Video Editing, Video Production, or a related field.• Preferably a minimum of 4 years of proven videography experience with a robust portfolio showcasing diverse video projects.• Extensive knowledge of video shooting and editing techniques.• Proficiency in video editing software such as Adobe Premiere Pro, Final Cut Pro, or equivalent.

	<ul style="list-style-type: none">• Experience in sound recording and editing.• Familiarity with special effects, 3D, and compositing is advantageous.• Background in creating educational content is highly desirable.
Compensation	The indicative annual CTC will be in the range of Rs.6 lakhs to 6.5 Lakhs. The compensation will be fixed based on candidates experience and qualification and will be as per IIMB Contract Appointment Rules.

Interested candidates may fill the application using the link: [here](#)

The closing date for applications is 19th April 2024. Only shortlisted candidates will be intimated. It is mandatory to fill in all the fields in the application and relevant supporting documents are to be uploaded. Incomplete applications will not be considered.